APPENDIX D(1)

IN CONFIDENCE

Australian Bureau of Statistics

EXAMPLE

POPULATION SURVEY - HOUSEHOLD FORM

WORKLOAD	
PSU	
BLOCK	
DWELLING	
HOUSEHOLD	

Address .....

.....

.....

Further Identification .....

.....

.....

Phone No. .....

IF THE NEED ARISES, MAY WE PHONE YOU? Yes ☐ No ☐

Introductory letter sent Yes ☐ No ☐

Best time to call:

SURVEY NUMBER								

SUB-SAMPLE								

SUPERVISION								
REINTERVIEW								

SUMMARY OF CALLS	1								
	2								
	3								
	4								
Day / Time	5								
	6								
	7								

Survey No.	COMMENTS

APPENDIX D(2)

USUAL RESIDENTS

FIRST SURVEY

WHAT ARE THE NAMES OF ALL THE PEOPLE WHO USUALLY LIVE HERE, STARTING WITH THE HEAD OF THE HOUSEHOLD?

- *Complete columns A to J*
- *Ask coverage for usual residents*
- *Record coverage in column K*

SECOND AND FOLLOWING SURVEYS

FIRSTLY, I'LL CHECK WITH YOU MY LIST OF USUAL RESIDENTS AND THEIR DETAILS.

- *Amend columns A to J as applicable*
- *Ask coverage for usual residents*
- *Record coverage in column K*

COVERAGE FOR USUAL RESIDENTS

1 WILL ANY OF THESE PEOPLE BE STAYING AWAY TONIGHT?

Yes - Ask Q.2 for each such person AND INCLUDE all other usual residents.
No - INCLUDE all usual residents.

2. WILL ..... BE AWAY FOR MORE THAN SIX WEEKS ALTOGETHER?

Yes - EXCLUDE
No - INCLUDE

VISITORS

EACH SURVEY

WILL ANYONE ELSE BE STAYING HERE TONIGHT?

- *Complete columns A and B*
- *Ask coverage for visitors*
- *Record coverage in column K*
- *Complete columns C to J for visitors in on coverage*
- *Complete columns D and E for visitors out on coverage*

COVERAGE FOR VISITORS

1. DOES ..... USUALLY LIVE IN A PRIVATE DWELLING?

Yes - Ask Q.2
No - INCLUDE

2. IS ..... OR ANY OTHER USUAL RESIDENT OF THAT DWELLING STAYING THERE ON ANY OF THE NIGHTS MONDAY TO FRIDAY OF THIS WEEK?

Yes - Ask Q.3
No - INCLUDE

3. WILL ..... BE AWAY FROM THAT DWELLING FOR MORE THAN SIX WEEKS ALTOGETHER?

Yes - INCLUDE
No - EXCLUDE

	A NAME		B PERSON TYPE	C RELATIONSHIP		D SEX	E AGE	F DATE OF BIRTH		
				WHAT IS ..... RELATIONSHIP TO THE HEAD OF THE HOUSEHOLD?			WHAT WAS ..... AGE LAST BIRTH-DAY?	WHAT WAS ..... DATE OF BIRTH?		
Person No.	Surname	Other	UR = 1 VIS = 2	To Head	Within Household	M = 1 F = 2		Day	Mth	Year
01										
02										
03										
04										
05										
06										
07										
08										
09										
10										

		HOUSEHOLD TYPE CODE
FIRST SURVEY	• *When editing, assign a household type code from the code list below.*	
SECOND AND FOLLOWING SURVEYS	• *When editing, amend the household type code, as applicable.*	

CODE LIST

1 Person living ALONE.

2 Married couple ONLY.

3 Married couple living ONLY with their unmarried child(ren) aged 15 or over.

4 Married couple living ONLY with their child(ren) aged 0 - 14.

5 Married couple living ONLY with their child(ren) aged 0 - 14 and their unmarried child(ren) aged 15 or over.

6 One person living ONLY with his/her unmarried child(ren) aged 15 or over.

7 One person living ONLY with his/her child(ren) aged 0 - 14.

8 One person living ONLY with his/her child(ren) aged 0-14 and his/her unmarried child(ren) aged 15 or over.

9 All other households.

NOTE:

- Code household type on the basis of usual residents of the household ONLY, ignore any visitors.
- Codes 1 to 8 must be assigned only to households comprising, as usual residents of that household, the persons described ie. there must be no other usual residents of the household.
- The scope and coverage status of usual residents of the household is irrelevant to household type coding.
- 'Married' means marital status codes 1 and 2 - married and de facto.
- 'Unmarried' means marital status codes 3 to 6 - separated, divorced, widowed, never married.

	G	H	I	J			K	L
	MARITAL STATUS	COUNTRY OF BIRTH	YEAR ARRIVED	SCHOOL ATTENDANCE			SCOPE & COVERAGE	SCHEDULES
	WHAT IS ..... MARITAL STATUS? Married = 1 De facto = 2 Separated = 3 Divorced = 4 Widowed = 5 Never Married = 6	IN WHICH COUNTRY WAS ..... BORN ? Australia UK & Ireland Italy Greece Yugoslavia Netherlands Germany New Zealand Viet Nam Poland Other *(Specify)*	IN WHAT YEAR DID ..... ARRIVE IN AUST.?	*Age 15 to 20 only* IN WHICH YEAR DID ..... LEAVE SCHOOL, OR IS ..... STILL ATTENDING? *If left school:* IN WHAT MONTH?		Date Left School	In on scope & coverage = 1 Out on scope = 2 Out on coverage = 3	*Leave blank if person is out on scope or coverage* Schedule complete = 1 Schedule incomplete = 2 No schedule = 3 *Circle code for all persons interviewed*
Person No.				Still attending = 1	Mth	Yr	Survey Number	Survey Number
01								
02								
03								
04								
05								
06								
07								
08								
09								
10								

APPENDIX D(4)

RESPONSE REPORT

SURVEY No.								
IF ASKED "IS THE SURVEY COMPULSORY?" *ENTER A TICK, OTHERWISE LEAVE BLANK.*	☐	☐	☐	☐	☐	☐	☐	☐
01 FULLY RESPONDING: SCHEDULES FULLY COMPLETE FOR ALL PERSONS IN ON SCOPE AND COVERAGE	01	01	01	01	01	01	01	01
NON-RESPONSE: *Complete Refusal Report (Form R)* — 02 FULL REFUSAL	02	02	02	02	02	02	02	02
03 PART REFUSAL	03	03	03	03	03	03	03	03
04 FULL NON-CONTACT	04	04	04	04	04	04	04	04
05 PART NON-CONTACT	05	05	05	05	05	05	05	05
06 LANGUAGE PROBLEMS	06	06	06	06	06	06	06	06
07 DEATH/ILLNESS	07	07	07	07	07	07	07	07
SAMPLE LOSS: 08 ALL PERSONS OUT ON SCOPE/COVERAGE	08	08	08	08	08	08	08	08
09 VACANT DWELLING	09	09	09	09	09	09	09	09
10 DWELLING UNDER CONSTRUCTION	10	10	10	10	10	10	10	10
11 DWELLING CONVERTED TO NON-DWELLING	11	11	11	11	11	11	11	11
12 DERELICT DWELLING	12	12	12	12	12	12	12	12
13 DWELLING DEMOLISHED	13	13	13	13	13	13	13	13
14 DWELLING LISTED IN ERROR	14	14	14	14	14	14	14	14
OFFICE USE ONLY DWELLING NOT INCLUDED IN WORKLOAD:								
15 REFUSAL FROM PREVIOUS SURVEY	15	15	15	15	15	15	15	15
16 FOREIGN LANGUAGE INTERVIEWER	16	16	16	16	16	16	16	16
17 OTHER SPECIAL ENUMERATION	17	17	17	17	17	17	17	17
FINAL STATUS *(Enter code)*								

Survey No.	DETAILS OF CODES 04-14